MyPayslip.lk

Sri Lanka payslip checking checklist

Verified 17 July 2026
Current 2026/27 rates

Use this sheet to reproduce the monthly calculation and separately verify that statutory deductions and employer contributions were remitted.

1. Reconcile the calculation

DONE	CHECK	EVIDENCE / AMOUNT
☐	Employer, employee and pay period are correct	
☐	All earnings lines add to gross earnings	Gross: LKR
☐	APIT / PAYE matches taxable employment income	APIT: LKR
☐	Employee EPF matches 8% of the stated eligible base	Base: LKR
☐	Every other deduction has a clear basis	Other: LKR
☐	Calculated net equals stated net pay	Net: LKR
☐	Bank credit equals net pay	Credit: LKR

Net pay = gross earnings - APIT - employee EPF - stamp duty - other employee deductions

2. Verify outside the payslip

- Check EPF contribution history or member balance.
- Check ETF member balance.
- Obtain the employer-issued annual APIT T-10 certificate.
- Confirm employer EPF number and employee member number.

3. Question these red flags

- ETF reduces employee net pay.
- Gross or net arithmetic does not reconcile.
- EPF base cannot be explained.
- Unlabelled or unexpected deductions appear.
- Official balances omit contributions shown on payslips.

4. Record a discrepancy

MONTH		EMPLOYER EPF NO.	
PAYSLIP AMOUNT		OFFICIAL RECORD	
PAYROLL RESPONSE			
NEXT ACTION			

Full guide and live calculator: https://mypayslip.lk/how-to-read-payslip/ · EPF and ETF use statutory eligible-total-earnings definitions. A payslip line is not independent proof of remittance. Estimate and checking aid only; confirm exceptional cases with payroll or the responsible authority.